



ELTE

FACULTY OF
HUMANITIES

Pre-Orientation

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International coordinator



**Welcome to Eötvös Loránd University, Faculty of
Humanities – ELTE BTK.**

**ELTE BTK = Hungarian abbreviation for Eötvös Loránd
Tudományegyetem, Bölcsészettudományi Kar**



ELTE

FACULTY OF
HUMANITIES

Online Pre-Orientation

MAIN TOPICS OF THE PRE-ORIENTATION

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Online platforms

!

Orientation

!

To-do before starting studies

!

Study issues

!

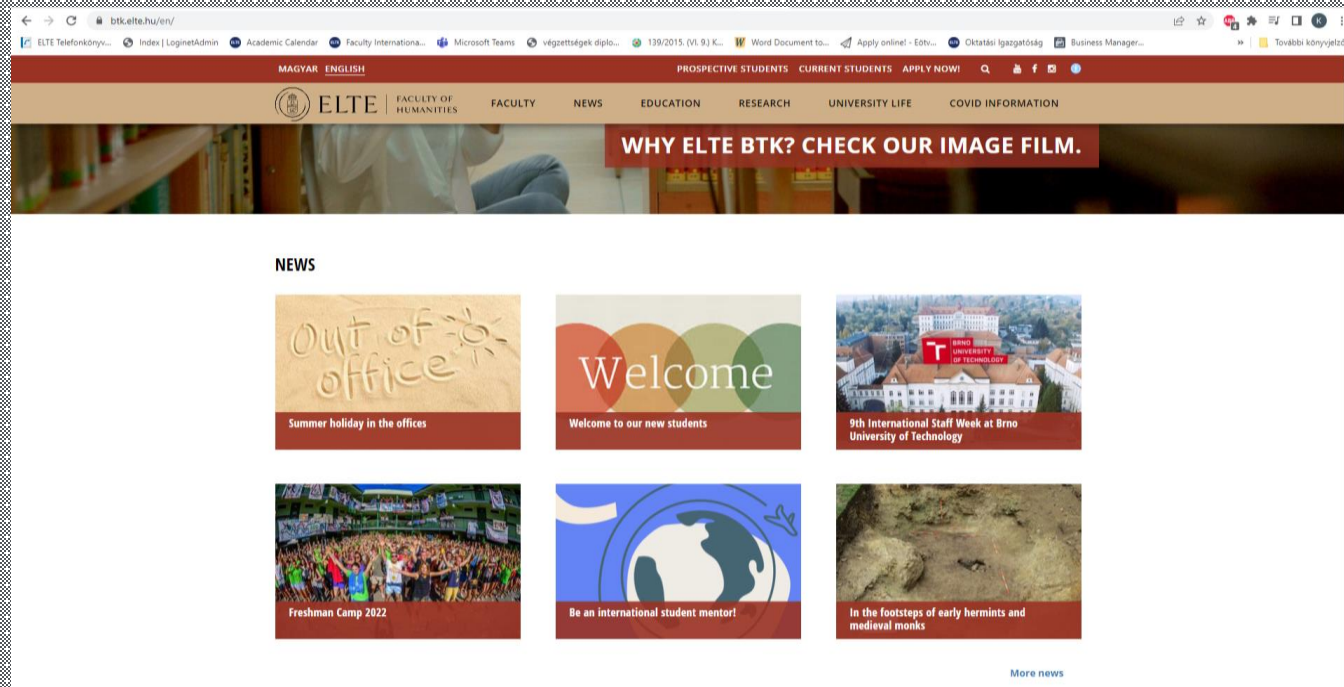
Arrival

!

Practical issues



Our homepage: btk.elte.hu/en



The screenshot shows the homepage of the Faculty of Humanities at ELTE. The browser address bar displays btk.elte.hu/en/. The website features a dark red navigation bar with the ELTE logo and the text 'FACULTY OF HUMANITIES'. Below this, a secondary navigation bar includes links for 'MAGYAR', 'ENGLISH', 'PROSPECTIVE STUDENTS', 'CURRENT STUDENTS', 'APPLY NOW!', 'FACULTY', 'NEWS', 'EDUCATION', 'RESEARCH', 'UNIVERSITY LIFE', and 'COVID INFORMATION'. A prominent banner at the top right reads 'WHY ELTE BTK? CHECK OUR IMAGE FILM.' The main content area is titled 'NEWS' and contains six news items, each with a representative image and a title: 'Summer holiday in the offices' (with 'Out of office' text on sand), 'Welcome to our new students' (with 'Welcome' text on overlapping circles), '9th International Staff Week at Brno University of Technology' (with a building image), 'Freshman Camp 2022' (with a group photo), 'Be an international student mentor!' (with a globe icon), and 'In the footsteps of early hermits and medieval monks' (with an archaeological site image). A 'More news' link is located at the bottom right of the news section.

Welcome page: [btk.elte.hu/welcome-to-our-new-students](https://www.btk.elte.hu/welcome-to-our-new-students)

The screenshot shows a web browser window displaying the welcome page for new students at ELTE Faculty of Humanities. The browser's address bar shows the URL <https://www.btk.elte.hu/welcome-to-our-new-students>. The page features a dark red header with navigation links: "MAGYAR ENGLISH", "PROSPECTIVE STUDENTS", "CURRENT STUDENTS", and "APPLY NOW!". Below this is a gold banner with the ELTE logo and "FACULTY OF HUMANITIES". A secondary navigation bar includes "FACULTY", "NEWS", "EDUCATION", "RESEARCH", "UNIVERSITY LIFE", and "COVID INFORMATION". The main content area has a breadcrumb trail "HOMEPAGE > WELCOME TO OUR NEW STUDENTS" and a heading "WELCOME TO OUR NEW STUDENTS ORIENTATION AND OTHER USEFUL INFORMATION". A date stamp "2022-09-04" is visible. A graphic with the word "Welcome" in white text is set against four overlapping circles in red, orange, green, and blue. The text below reads: "Dear Students. Here you will find all necessary information soon about the start of the spring semester 2022/23 and the Orientation Week. Eötvös Loránd University has offline education (with personal presence) in the academic year of 2022/23. At the moment, there are no COVID restrictions in Hungary. Masks are obligatory only inside hospitals and healthcare institutions. We strongly recommend, though for all University Citizens to take the opportunity to be vaccinated against COVID-19. In the 2022/23 academic year, not being vaccinated will not be accepted as a reason to be exempted from the general regulations requiring in person presence during studies. The tuition for the spring semester of AY 2022/23 starts on 27 February 2023. Due to the general energy crisis in Europe, the campus of the Faculty of Humanities is closed between 5 December 2022 and 27 February 2023. The coordinators and all staff are available via email or MS Teams during office hours. For further information, please scroll down." Below the text is a video thumbnail showing a student in a library. At the bottom of the page, a cookie consent banner is visible with an "Accept" button.

FOLLOW US ONLINE



Join our Facebook & WhatsApp groups

- [Students of the Faculty \(FB\)](#)
- [ELTE Intl students \(WA\)](#)



ONLINE PLATFORMS DURING STUDIES



To-do before starting studies

- Always read the materials we send
- Check the *Welcome to our new students* page frequently
- Issue a travel insurance for your first days of stay
- Pay the tuition fee (self-paying)
- Arrange accommodation
- Apply for a student mentor
- Generate your Neptun password
- ELTE email address
- Check our study guides
- Participate in the orientation programmes
- Book appointment for registration until 25 February

ELTE ACCOUNT & EMAIL ADDRESS

ELTE WIFI

access to MS Office 365 service

the official letters are sent to the ELTE email

no problem with Hotmail, Yahoo mails

via Outlook, your emails are available on every device

access to Microsoft Teams



ELTE ACCOUNT & EMAIL ADDRESS

Step-by-step guide: <https://www.elte.hu/en/it-support>



REGISTER THE EMAIL ADDRESS IN NEPTUN

Log in to Neptun

Go to the My data

Click on Contact information

Click on New Email address

Type your email address and click on the save button.

Enjoy your brand new, personalized ELTE email address 😊



NEPTUN CODE and PASSWORD



- You have received your Neptun code by email.
- Generate a password.
- [Log in Neptun.](#)
- [Watch the Neptun tutorial film.](#)
- Check if your personal and contact data is correct in Neptun.



Arrival, orientation

- Arrival
- Welcome programmes, orientation

ARRIVAL

!

Try to arrive before 27
February

!

Take part in the online
orientation events

!

Let your coordinator know if
you cannot arrive by 27
February

!

Book appointment for the
registration until 25 February



ARRIVAL

!

Due to the energy crisis, the campus is not open until 27 February.

!

If you arrive earlier, arrange the date of moving in to the dormitory. The dormitories are open whole academic year.



ONLINE ORIENTATION PROGRAMMES

General Information Session

- CET 10:00 13 February 2023
- via MS Teams

Introduction to the English and American Study Programmes

- CET 10:00 15 February 2023
- via MS Teams

Information session by the Department of Music Culture

- CET 10:00 15 February 2023
- via MS Teams

Neptun Question & Answer session

- CET 10:00 17 February
- via MS Teams



ORIENTATION PROGRAMMES

Other orientation programmes from 27 February

- Campus tour
- ESN programmes
- Central university programmes
- Information sessions of the study programmes
- Trips, parties, challenge games, talks later during the semester

Detailed programme:

<https://btk.elte.hu/orientation-week>



Study issues

- Teaching arrangements
- Registration
- Study plan
- Neptun
- Course registration

EDUCATION AND TEACHING ARRANGEMENT

!

The University starts the spring semester 2022/23 OFFLINE

!

Tuition starts on 27 February

!

All classes are at the campus with personal presence.

!

Not all the classes are held during the first week, you will receive further information later.



REGISTRATION (everyone)

Registration is in-person at building A, room 45.

Book an appointment to your coordinator: <https://kronosz.elte.hu/>

Coordinator:

- Ms Katalin SZABÓ – self-paying students + guest students
-
- Welcome
 - Document & data check
 - Practical info



DOCUMENTS FOR THE REGISTRATION (PART-TIME STUDENTS)

Bring the originals and photocopies as well!

- passport
- student visa page in passport
- accommodation reporting form (or some kind of document that shows your current address in Hungary: zip code, city, name of the public place, floor, door number)
- a printed ID photo of yourself (3.5 x 4.5 cm approximately. Write your full name at the back with capital letters!)
- Student status certificate from your sending university
- Language certificate (Hungarian studies only)



STUDY ISSUES



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ACADEMIC CALENDAR

Registration period (in Neptun):
Until 20:00 19 February

Study period:
27-02-2023–27-05-2023

Exam period:
29-05-2023–15-07-2023

<https://btk.elte.hu/academic-calendar>



COURSE REGISTRATION (ZJCM, Hankuk students)

In Neptun study system.

Based on the list from your department of studies.

Your coordinator and department helps.

Wait until your arrival.



COURSE REGISTRATION (freemover students)

In Neptun study system.

Based on the previously arranged course list.

Watch the *Neptun tutorial* film.

Register for the courses as soon as possible.



COURSE REGISTRATION (freemover students)

Be aware of the 3 registration periods.

Check your courses until the registration ends.

You can ask the help of your student mentor.

We can help you during the Neptun Q&A session.



COURSE REGISTRATION

Pre-course registration period:
until 16:00 10-02-2023

Ranking registration period:
20:00 10-02-2023 – 17:00 16-02-2023

First-come, first-served:
08:00 17-02-2023–16:00 03-03-2023

Late course registration:
04-03-2023-10-03-2023

Exam registration period:
beginning of May



Course registration periods

- **Pre-course registration period**: all courses available, everybody is on a so called waiting list.
- **Ranking course registration period**: **between 10 and 16 February**
- 16th February after 5 pm there is a „ranking” – according to the point system, Neptun lets the students with the most points to stay on the course registered.
- Check next morning if you were dropped from courses.



Neptun / course registration

First come first serve course registration period: from 17th February, 8 am

- After the ranking period, if you have less points than others, you will be dropped from the course by Neptun.
- So you need to be quick to register yourself again for the free places offered for the rest of the students (like in a competition).
- If it is successful, you will be registered for the course.



Neptun / course registration

Why cannot you register for a course?

- **Headcount full:** after your arrival you need to ask the teacher's permission on a Guest form. You submit the Guest Form to Ms Katalin, and she will register you for the courses.
- **Prerequisite:** Neptun will deny the registration. This case the same applies as written above.



COURSE REGISTRATION

Further explanation of the course registration periods +
planning:

Guide for studies on the website



Practical issues

- Legal stay
- Student ID, health insurance
- Finances
- Campus
- Hungarian courses
- Services



ADMINISTRATION, LEGAL STAY



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Online Pre-Orientation

DOCUMENTS FOR STAY & STUDIES

!

RESIDENCE PERMIT

STUDENT CARD

!

!

HEALTH INSURANCE

REGISTRATION CARD
(EU citizens)

!



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DOCUMENTS FOR STAY & STUDIES

!

At the end of studies:

Transcript of Records
(sent in PDF)

!



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STUDENT CARD

ELTE Student ID

Can be used for identification

Discount at Hungarian transportation

Discount at some shops, services, cinema, festivals, museums, etc.

You can receive it after the registration at the university!



HEALTH INSURANCE

ELTE Generali Insurance (not compulsory)

Issued in Quaestura Student Office

<https://www.elte.hu/en/health-insurance>

Any other private insurance is good, but have it!



FINANCES



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PAYMENTS (self-paying students)

Tuition fee

Until 15 March

BUT: if you need a visa, the embassy asks for the payment certificate

NOTE: 8-10 business days to credit the payment and issue the certificate at ELTE

Payment details:

- Notification of Payment document
- information email



LEARN HUNGARIAN

- Free classes for ELTE students.
- Further info at the beginning of February
- General info: <https://btk.elte.hu/hungarian-language-courses>



SPORT COURSES

ELTE BEAC (Budapest University Athletic Club) offers them.

6000 HUF/course

Further info:
<https://www.beac.hu/en/>



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TREFORT CAMPUS

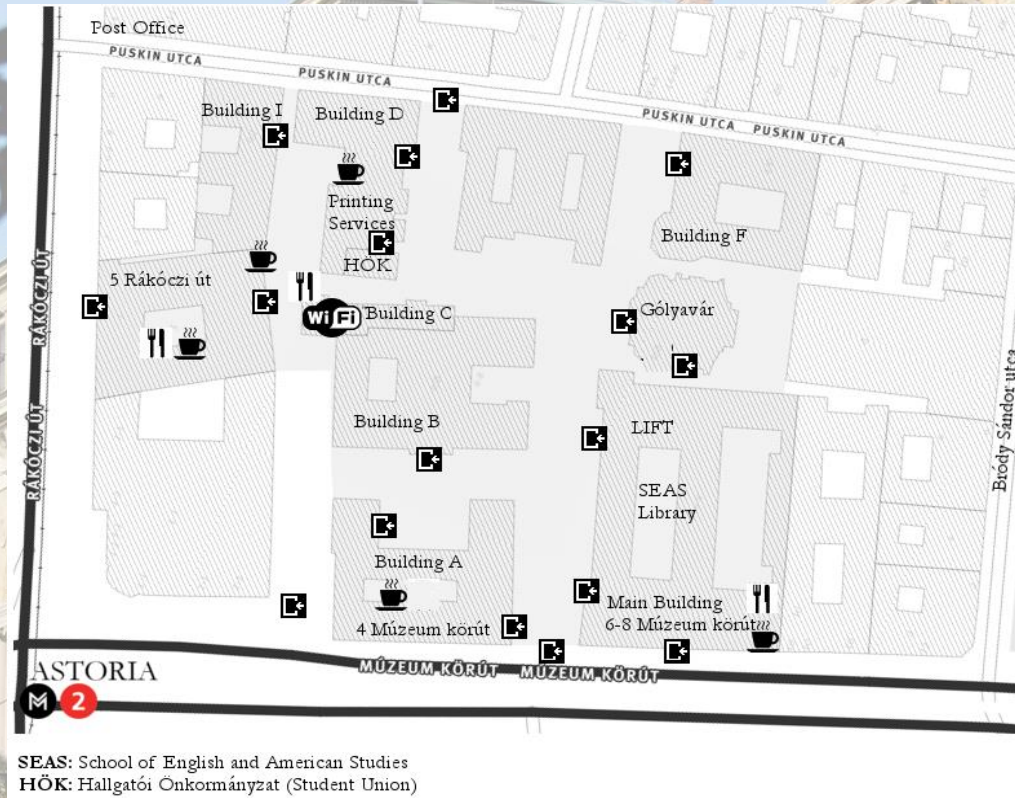


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TREFORT CAMPUS



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DEPARTMENT OF INTERNATIONAL AFFAIRS

- By email: iso@btk.elte.hu
- Phone
- MS Teams
- Office hours (via MS Teams or in-person):
- book appointment: kronosz.elte.hu



DEPARTMENT OF INTERNATIONAL AFFAIRS

Walk-in office hours

Monday:	13:00-16:00
Wednesday:	13:00-16:00
Friday:	9:00-12:00



EATING, SHOPPING IN HUNGARY

Budapest:

- world cuisine is available
- suitable for all kinds of diet
- fast-food restaurants (McDonald's, Burger King, KFC)
- cafés
- Open until 21.00 or 22:00 or city centre later

Countryside:

- more traditional restaurants, shorter opening times

Shopping:

- Shopping centres, malls
- Supermarkets (Aldi, Lidl, Spar, Tesco, CBA, Auchan)
- 0-24 shops: RONI ABC, Manna
- markets
- bakeries
- tobacco shops
- Furniture: IKEA, Jysk, XXX Lutz
- Sport stuff: Decathlon, Intersport, SportsDirect



OTHER SERVICES

INTERCULTURAL TRAINING

COACHING (INDIVIDUAL, GROUP)

PSYCHOLOGIST

HELP PROGRAMME



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OTHER SERVICES

PASTORAL SERVICE

MENTORING

NEWSLETTER

FREE-TIME PROGRAMMES



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HAVE A STUDENT MENTOR

HELP BEFORE AND AFTER YOUR ARRIVAL

PEER-EXPERIENCE

ASK FOR A STUDENT MENTOR NOW:

<https://www.btk.elte.hu/student-mentors>





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Have a good preparation and travel.

See you soon.

btk.elte.hu/en

[facebook/eltebtkbudapest](https://facebook.com/eltebtkbudapest)

[instagram/elte_btk](https://instagram.com/elte_btk)